



STUDENT HANDBOOK

**Accounting Department, Faculty of Economics,
Yogyakarta State University**

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WELCOMING REMARKS

Welcome to the Accounting Study Program!

Congratulations! You have achieved much to be here on the Accounting Study Program of Universitas Negeri Yogyakarta. The learning partnership between you and the study program begins now. To be successful, it requires the commitments and responsibilities from both sides. We will try our best to provide you a stimulating learning environment and fun learning experience.

Accounting Study Program is taught by academics who have qualifications and experience in their fields and always update their competencies through continuing education and training programs. This helps to ensure that the learning activities in the study program are up-to-date and relevant to the needs of the students.

The coming years will be challenging. You will have to engage with many new ideas, meet deadlines and work with new friends from different backgrounds. We believe that this will be a rewarding experience.

To help you understand the program, this is your student handbook. It provides you with formal information about the vision and mission of the study program, graduate profile, curriculum, academic activities, student activities, facilities, and other supporting information. This information is essential and therefore it is your responsibility to read it.

The study program will give you the opportunity to enjoy a variety of academic and non-academic activities to enrich your learning experience. We are sure that we will have the best years here together.

Best wishes,

Dr. Denies Priantinah, M.Sc., Ak., CA.

Coordinator of Accounting Study Program

ABOUT STUDY PROGRAM

History

The Accounting Study Program was established on June 10, 2004, according to SK DIKTI No. 2018/D/T/2004 under the Department of Accounting Education, Faculty of Social and Economic Sciences, Yogyakarta State University (YSU). However, the dynamic changes in the world of work have brought FISE to be developed into two faculties, namely Faculty of Social Sciences and Faculty of Economics. This is based on the Regulation of the Minister of National Education Number 23 of 2011 concerning the Organization and Work Procedure of YSU on June 22, 2011.

The Faculty of Economics, Yogyakarta State University was declared established on June 22, 2011, with three departments, namely Economics Education, Accounting Education and Management. However, starting in 2013 the Department of Office Administration Education joined the Faculty of Economics. Currently, the Accounting Study Program is one of the study programs at the Faculty of Economics, Yogyakarta State University under the Department of Accounting Education along with two other study programs, namely Accounting Education and Accounting Diploma.

Vision and Mission

The vision and mission of the Accounting Study Program is prepared with reference to the vision and mission of the Yogyakarta State University as stated in <http://english.uny.ac.id/about-ysu/vision-mission-and-goals-2025> and the vision and mission of the Faculty of Economics, YSU which stated in <http://fe.uny.ac.id/en/visi-misi-unjuk-fe-uny>.

The following is the vision of the Accounting Study Program:

1. Organizing education and teaching services in the accounting field in a directed, programmed and sustainable manner in order to produce graduates who are based on piety, independence, intelligence, people's economic insight, entrepreneurship as well as noble cultural values.
2. Organizing research and development of accounting science in order to contribute to the development of a society with people economic insight, entrepreneurship and noble cultural values.
3. Carry out useful and quality community service in the field of accounting science and build industrial, government and community networks with people's economic insight, entrepreneurship and noble cultural values.
4. Establish a good, clean, transparent, and accountable governance system as well as networks that support the success of the function and performance of study programs.

The mission of the Accounting Study Program is as follows:

1. Producing graduates in the accounting field who are superior, competent, and professional based on piety, independence, intelligence, people's economic insight, entrepreneurship, and noble cultural values.
2. Producing superior staff who have ethics, competence, and professionalism in the field of accounting and could analyze critically and are skilled in communicating scientifically.
3. Producing research that is beneficial for the development of science and technology and is beneficial for the community in the field of accounting with people's economic insight, entrepreneurship, and noble cultural values.
4. Producing community service activities as a form of social responsibility in the field of accounting with people's economic insight, entrepreneurship, and noble cultural values.
5. Producing networks that support the success of the function and performance of study programs both domestically and abroad in the field of accounting with people's economic insight, entrepreneurship, and noble cultural values.
6. Producing good, clean, transparent, and accountable management of the Accounting Study Program.

Graduate Profile

The Accounting Study Program produces graduates who become Bachelor's in accounting who have technical competence and professional skills as well as values, ethics and behavior that are in accordance with national and international accounting education standards to be able to contribute to the development of Indonesia and the global community.

Program Objective (PO) and Learning Program Objective (PLO)

The program objectives of the Accounting Study Program are structured as follows:

- PO 1: Produce graduates who are devoted to God Almighty, have noble character and national personalities.
- PO 2: Produce graduates who are entrepreneurial, adaptive, creative, innovative, and responsive in facing the demands of the global world.
- PO 3: Produce graduates who have the ability to critically analyze accounting issues and are skilled at communicating them scientifically.
- PO 4: Produce graduates who have the ability to develop accounting science and applicable technology in the accounting field whose application can be used to improve the quality of science and community welfare.

The program learning outcomes of the Accounting Study Program are structured as follows:

- PLO-1: Internalize values, norms, and academic ethics, the spirit of independence and entrepreneurship as well as the attitude of responsibility based on Pancasila and piety to God Almighty.
- PLO-2: Able to present accounting information comprehensively both manually and computerized.
- PLO-3: Able to use information technology to analyze accounting information for decision making.
- PLO-4: Able to communicate the results of the accounting information analysis both orally and in writing.
- PLO-5: Mastering basic business concepts and knowledge in solving business problems.
- PLO-6: Using accounting concepts and knowledge in solving accounting problems.
- PLO-7: Understanding various knowledge related to research in accounting.
- PLO-8: Able to conduct research independently in solving procedural problems and accounting scientific problems.
- PLO-9: Able to present management information as a basis for decision making
- PLO-10: Able to analyze and interpret management information as a basis for selecting various alternative solutions in solving managerial problems both independently and in groups.
- PLO-11: Understanding the concepts and theories of entrepreneurship.
- PLO-12: Able to identify, collect, and analyze business opportunities.
- PLO-13: Able to carry out tasks in the accounting field according to the norms and guidelines for carrying out duties.
- PLO-14: Able to identify and analyze ethical issues in business and accounting contexts.

Curriculum structure

No	Code	Credit	Courses	Semester	Attribute		
					Pre	Com	Elc
1	MKU6208	2	Pancasila Education	1	√		
2	MKU6209	2	Indonesian Language **)	1		√	
3	MKU6211	2	English **)	1		√	
4	FEK6201	2	Fundamental of Economics	1		√	
5	FEK6204	2	Introduction to Management	1		√	

No	Code	Credit	Courses	Semester	Attribute		
					Pre	Com	Elc
6	FEK6205	2	Administrative Office Management	1		√	
7	AKT6401	4	Introduction to Accounting	1	√		
8	AKT6202	2	Introduction to Business	1		√	
9	AKT6203	2	Mathematics for Business	1		√	
10	AKT6207	2	Bank and Non-Bank Financial Institution	1		√	
11	MKU6207	2	Civic Education	2	√		
12	MKU6201	2	Islamic Education*)	2	√		
13	MKU6202	2	Catholic Education*)	2	√		
14	MKU6203	2	Cristian Education*)	2	√		
15	MKU6204	2	Hindu Religious Education*)	2	√		
16	MKU6205	2	Buddhist Education*)	2	√		
17	MKU6206	2	Confucianism Education *)	2	√		
18	MKU6213	2	Creativity, Innovation, and Entrepreneurship **)	2		√	
19	MEP6206	2	Microeconomics I	2		√	
20	MNJ6301	2	Management for Small, Medium Enterprises and Cooperatives	2		√	
21	FEK6202	2	People's Economics	2		√	
22	AKT6206	2	Accounting Computer	2		√	
23	AKT6301	3	Intermediate Financial Accounting I	2	√		
24	AKT6204	2	Taxation	2		√	
25	AKT6205	2	Business Communication	2		√	
26	AKT6213	2	Accounting Practice***)	2			√
27	MKU6217	2	Science and Technology Literacy ***)	3		√	
28	MEP6207	2	Macro Economics I	3		√	
29	AKT6208	2	Accounting For Small, Medium Enterprises and Cooperatives	3		√	
30	AKT6209	2	Tax Accounting	3		√	
31	AKT6210	2	Business Law	3		√	
32	AKT6303	3	Cost Accounting	3	√		
33	AKT6304	3	Intermediate Financial Accounting II	3	√		
34	AKT6305	3	Financial Management I	3	√		
35	AKT6307	3	Accounting Information System	3		√	
36	MKU6212	2	Digital Transformation	4		√	
37	FEK6208	2	Statistics **)	4		√	
38	AKT6306	3	Advanced Financial Accounting I	4	√		
39	AKT6308	3	Auditing I	4	√		
40	AKT6309	3	Management Accounting	4	√		
41	AKT6310	3	Business Feasibility Study	4		√	
42	AKT6311	3	Financial Management II	4	√		
43	AKT6314	3	Technology and Information Systems	4		√	

No	Code	Credit	Courses	Semester	Attribute		
					Pre	Com	Elc
44	AKT6312	3	Advanced Financial Accounting II	5	√		
45	AKT6313	3	Auditing II	5	√		
46	AKT6315	3	Management Control System	5	√		
47	AKT6316	3	Portfolio Theory and Investment Analysis	5		√	
48	AKT6317	3	Accounting Research Methodology	5	√		
49	AKT6318	3	Public Sector Accounting	5		√	
50	AKT6319	3	Financial Statement Analysis	5		√	
51	AKT6212	2	Auditing Practice (***)	5			√
52	AKT6214	2	Business Budgeting	6		√	
53	AKT6215	2	Behavioural Accounting (***)	6			√
54	AKT6216	2	Seminar in Accounting	6	√		
55	AKT6217	2	Professional and Business Ethics	6		√	
56	AKT6219	2	Accounting for Banking	6		√	
57	AKT6220	2	Sharia Accounting (***)	6		√	
58	AKT6320	3	Internal Auditing (***)	6		√	
59	AKT6321	3	Accounting Theory	6		√	
60	AKT6322	3	Database Management System (***)	6			√
61	AKT6327	3	System Design and Analysis (***)	6			√
62	AKT6224	2	Data Analytics (***)	6			√
63	AKT6221	2	Risk Management (***)	6			√
64	MKL6603	6	Community Service	7	√		√
65	MKL6604	6	Fieldwork Study	7		√	
66	TAM6801	8	Undergraduate Thesis	7	√		

Notes:

*) : Select one

**) : competencies are adjusted to the characteristics of the study program

***) : elective courses

Total Undergraduate Accounting courses are 146 - 156 credits

Compulsory courses : 134 sks

Elective courses (***) : 11 credits (minimum) for those who take the Undergraduate Thesis Final Project and 16 credits for those who take the Non-Thesis Final Project. Elective courses will be held if participants ≥ 20

Credits Total : 144 credits (regular class)

Attribute:

Pre : Prerequisite

Com: Compulsory

Elc : Elective

ACADEMIC ACTIVITIES

Academic Guidance

After being accepted as a student of YSU, the (Accounting) Department will appoint an academic advisor for each student. Initial guidance will be done classically, while the next guidance will be done 2-4 times each semester individually. Academic guidance circles include:

1. Consultation to take courses at the beginning of the semester,
2. Monitoring learning progress in the middle of the semester,
3. Evaluate the results of lectures at the end of the semester,
4. Consulting services for students who have problems,
5. Provide direction in terms of choosing and proposing scholarships,
6. Directing students to participate in activities outside of campus.

Students also need to consult with academic advisors when taking Field Work Practices (PKL-Praktik Kerja Lapangan) and Final Projects (Undergraduate Thesis).

Credits System

The credit system is the administration of education by stating the burden of student studies, the workload of teaching staff, and the burden of providing educational institutions in the form of credit. By using this system, each student can design a way to meet the entire burden of his studies by considering his/her abilities, talents, and interests. Based on the differences in interests, talents, and abilities between student, both in terms of time to complete the study load and the composition of study activities to fulfil the required study load, therefore the study load does not have to be the same for every student, even though they have the same education level. The credit system also facilitates the transfer of credit between departments or between faculties in one college, even between universities.

Semester is a unit of effective learning process time of 16 (sixteen) weeks excluding the final semester exam. Learning process can be done with blended learning or full e-learning models. The implementation of learning process using blended learning or full e-learning models is regulated in the Rector's Regulation (Peraturan Rektor Nomor 1 Tahun 2019 concerning Academic Regulations).

In accordance with the Rector of Yogyakarta State University (Peraturan Rektor Nomor 1 Tahun 2019 concerning Academic Regulations), for one academic year, three semesters are held:

1. Odd semester: September to January of the following year.
2. Even semester: February to June of the current year.
3. Short semester / between: July to August of the current year.

Overall learning that must be undertaken by each student to complete the undergraduate level is carried out in various forms of educational activities, namely lectures, practical work, seminars, fieldwork practice, Community Service Program, to writing the final project (Undergraduate Thesis).

Credit System is a unit used to state the amount of student study load, the amount of recognition for the success of student efforts, the amount of recognition for the success of a cumulative effort for a particular program, and the amount of effort to provide education for higher education institutions and especially for teaching staff.

The implementation of education at YSU is based on the Credit System, so that each educational activity is measured by a standardized study load unit, namely the semester credit unit (credits/SKS). The allocation of time needed to undergo educational activities of one credit per week is as follows:

- a. Theory (Lecture), responses, or tutorial
 1. 50 minutes of face-to-face learning process
 2. 60 minutes structured learning task
 3. 60 minutes of independent learning
- b. Seminars
 1. 100 minutes face to face
 2. 70 minutes of independent activities
- c. Practice, studio practice, workshop practice, and field practice
170 minutes (including report/response preparation)
- d. Research and community service
170 minutes (including the preparation of proposals and reports)

Study Workload

The study load of students each semester is determined by considering the individual abilities of students and the average study time in a day. The individual abilities of each student are measured through the achievement of Grade Point Average (GPA) in the previous semester, with the following conditions:

Previous GPA	Maximum Study Load
More than 3,00	24 credits
2,50 – 3,00	22 credits
2,00 – 2,49	20 credits
Less than 2,00	18 credits

Determination of the study load taken by students in a semester needs to be consulted with an academic advisor. Fulfilling the maximum study load can be done by adding courses if the class is available, and the prerequisites are met.

Merdeka Belajar Kampus Merdeka (MBKM)

In 2020, the Ministry of Education and Culture launched the Merdeka Learning Independent Campus curriculum. This curriculum was initiated to prepare students to face changes in social, cultural, world of work and rapid technological advances, student competencies must be prepared to be more responsive to the needs of the times. The objective of the Merdeka Learning - Merdeka Campus policy, the program "right to learn three semesters outside the study program" is to improve the competence of graduates, both soft skills and hard skills, to be more prepared and relevant to the needs of the times, prepare graduates as future leaders of the nation's excellence and personality. With the mandate of the MBKM Curriculum to be implemented, the Accounting Study Program formulated the Independent Learning Campus Curriculum which began to be implemented in the odd semester of the 2020/2021 Academic Year.

The Independent Learning Policy - Independent Campus is in accordance with Permendikbud Number 3 of 2020 concerning National Higher Education Standards, in Article 18 it is stated that the fulfillment of the learning period and burden for undergraduate or applied undergraduate students can be carried out: 1) following the entire learning process in the study program at tertiary institutions according to the period and study load; and 2) following the learning process in the study program to fulfill part of the time and learning load and the rest following the learning process outside the study program

Admission

The selection of new students from within the country is carried out using three pathways, namely:

1. National Selection for State University Entrance (Seleksi Nasional Masuk Perguruan Tinggi Negeri - SNMPTN),
2. Joint Selection for State University Entrance (Seleksi Bersama Masuk Perguruan Tinggi Negeri - SBMPTN), and
3. Independent Selection (Seleksi Mandiri - SM) organized by the university independently

All types of selection are announced through the official YSU new student registration website through the website <http://pmb.uny.ac.id/>.

Students of the international accounting study program can be accepted through the International Bachelor Program. The selection process for prospective international students can be viewed from the YSU International Student Enrollment website (<http://pmb.uny.ac.id/program/international-student>). The language of instruction is in most lectures while a small number of courses are delivered bilingually. International students who have not mastered the Indonesian language could take Indonesian language courses for free. For international students, the Kemitraan Negara Berkembang (KNB) scholarship is offered for a period of 8 semesters.

Enrolling in Subjects by Study Plan

Students who have registered have the right to participate in educational activities during the semester. Therefore, students must design learning activities in the coming semester by filling out a Study Plan Card (KRS-Kartu Rencana Studi) online on the SIAKAD account (<http://siakad2013.uny.ac.id>). KRS filling process is as follows:

1. Students must ask for approval of Academic Advisors before filling in online KRS, related to the course and the number of credits.
2. Students open a SIAKAD account with their respective email and password. Furthermore, during the KRS filling period, the system will display a list of courses available during the semester, along with the name of the supporting lecturer, lecture schedule, and the remaining student capacity. Students can choose the course they want to take. Automatically, the SIAKAD system will limit the number of credits of courses that can be taken based on the IP achievements of the previous semester.
3. Academic Advisors provide online approval regarding the number of credits taken by students for the semester to be undertaken based on the IP achieved in the previous semester.
4. Students can cancel courses taken in the current semester no later than the 8th week (eight) counted from the first week of lecture with the approval by Academic Advisor.
5. Students can add at most one course in the current semester no later than the 3rd week (three) counted from the first week of lecture if they do not exceed the maximum study load allowed in one semester.
6. Every student only can take the final exam for each subject that written in the Study Plan Card.

Lectures

At the first meeting or face to face of each course, lecturers generally will explain course descriptions, syllabi, handbooks/references, learning strategies, and assessment systems. Furthermore, lecturers and students will sign lecture contracts, which contain the frequency of assignments, quizzes, mid-semester exams, final semester exams, the minimum attendance and weight of the assessment agreed between the lecturer and the student. Lectures can be held face-to-face or blended, which is a combination of direct face-to-face and online learning.

1. Direct Lecture

Lectures in the form of face-to-face are directly conducted in lecture halls available at the Faculty of Economics of YSU. In attending lectures, students must be present on time and obey the rules of lecture at the Faculty of Economics YSU as well as the rules of agreement in the lecture contract. Presence for face-to-face lectures is conducted online through <http://presensikuliaah.uny.ac.id>.

2. E-Learning

Online lectures at the Department of Accounting at YSU are carried out through the site <http://besmart.uny.ac.id>. After logging in by entering the YSU e-mail account and password, users can choose faculties, study programs, to courses. In each course, various files (videos, material summaries, handouts) are available for students to download, and online quizzes that can be done by student. Lecturer can also use other platforms such as Zoom, Google meet, Google classroom, Canva, etc. Online lectures can be combined with face-to-face lectures, which are known as blended learning methods.

Terms of implementation lectures

1. Lecturer is required to hold lectures 16 (sixteen) meetings excluding the final semester exam.
2. Lecturer is required to fill out online attendance through <http://presensikuliah.uny.ac.id>.
3. Lecturers who have not fulfilled the number of lecture meetings as referred to in line (1) must fulfil them by making up class (additional study hours) and/or with equivalent activities.
4. The activity of changing lecture hours is included in the online attendance.
5. Students are required to attend lectures for each subject in 1 semester at least 75% (seventy five percent) of lecture meetings as referred to in line (1).
6. Students who are absent from lectures due to illness or carrying out tasks accompanied by a certificate or permit, can be declared as attending.
7. Students who do not meet 75% (seventy five percent) attendance are not entitled to take the final exam, and the student concerned is given E value.
8. Final semester exams are held simultaneously according to the academic calendar

Students are required to fill out a lecture evaluation for each subject they are participating in <https://emonev.lppmp.uny.ac.id/page>

Evaluation (Assessment and Exam)

Evaluation of the success of the process of providing education includes evaluating the existence of programs, ways of administering education, suitability of facilities and objectives, as well as student participation in educational events. Evaluation of student success is carried out by obtaining information about the number of students who have achieved the goals formulated in the curriculum through administering exams, assigning assignments, etc.

Assessment of student abilities in a course is carried out through assessments and final semester exams. Assessment can come from assignments both individually and in groups, quizzes, and projects, as listed in the module handbook for each course. The Final Semester Examination (UAS-ujian akhir semester) is an exam whose implementation is scheduled according to the academic calendar. The

schedule and location of the UAS implementation are announced on the web and Faculty of Economics' announcement board.

Conditions for Completion of Lecture Assignments, as follows:

1. Types of theoretical course exams are in the form of assessments for each sub-competence and Semester Final Examination.
2. The Semester Final Examination is held once at the end of the semester according to the academic calendar.
3. The implementation of the Final Semester Examination is coordinated by the Faculty of Economics.
4. Lecturers are required to conduct remedial programs for students who have not achieved the competency mastery criteria during the lecture.
5. Further terms on remedial administration determined by the Rector's Regulation.
6. To take the Final Semester Examination, students must meet the following requirements:
 - a. Attend at least 75% (seventy five percent) of the lectures held
 - b. Students is not in a state of academic sanctions imposed by the Dean/Director of PPs and/or Rector.
 - c. Include the course in the Study Plan Card (KRS).

The final grade obtained by students for a course is an accumulation of grades obtained per sub-achievement learning and final semester exams, with weights determined in the handbook module. Final values are expressed in letters and numbers based on the range of values obtained according to the table below:

Final Grade (scale 0-100)	Score	
	Number	Letter
86 – 100	A	4,00
81 – 85	A-	3,67
76 – 80	B+	3,33
71 – 75	B	3,00
66 – 70	B-	2,67
61 – 65	C+	2,33
56 – 60	C	2,00
41 – 55	D	1,00
0 – 40	E	0,00

1. Students who have not completed and submitted assignments related to the subject matter, are not given a grade and the grades are given a K mark.
2. The K mark can be converted to their proper grade if the student has completed and submitted assignments within a maximum period of one semester.
3. If within one semester a student cannot complete and submit assignments, students will get grades according to the achievements of the tasks/components that already exist.

Final grades for each student can be accessed at <https://siakad2013.uny.ac.id> no later than two weeks after the exam is held (before the registration period for the next semester) by logging in using the accounts of each student. Based on the final grade, the Grade Point Average (GPA) can be determined by the number of letter grades that have been transferred to the value of the number / weight multiplied by the number of credits of the course divided by the number of credits taken by the student concerned in a particular semester.

Performance Index influences the number of credits students can take in the next semester. So hopefully, students can find out the maximum number of credits that can be taken in the next semester and can use the results of exam results to consider what courses will be taken in the next semester.

College leave

To apply for leave, a S1 Accounting program student must meet the following requirements:

1. Have taken a minimum of one semester of study, with at least 10 credits and the lowest grade point 2.00.
2. Not a scholarship recipient.
3. Not to exceed the limit on the number of college leave.

Conditions for implementing college leave:

1. College leave is not counted as a period of study and is not required to pay tuition fees.
2. Submission of college leave can be submitted every semester
3. Students who do not register at the beginning of the semester will be processed for college leave automatically.
4. The duration of study leave is permitted for 4 (four) semesters while studying.
5. Automatic tuition leave is given at most twice as long as students still have the right to leave college.
6. Students who have already done registration can apply for leave of study and cancel their study plans, but the tuition fees that have been paid cannot be withdrawn.
7. Students who are on college leave do not have the right to obtain academic services and utilize academic facilities.
8. If after taking college leave for two consecutive semesters, students do not register in the following semester, then the semester during college leave is counted as a period of study. If a student will re-register, the student must pay the tuition fees of the previous semester and that will be pursued.
9. Students who have taken college leave for two consecutive semesters and have not registered in the following two consecutive semesters have been declared resigned as students and are entitled to obtain a certificate of lecture (Affidavit of College).

10. Submission of college leave is done through <http://eservice.uny.ac.id> with the procedures as specified and submitted every semester in accordance with a predetermined schedule.

The procedure for applying college leave is carried out online with the following stages.

1. Students input data into SIAKAD on the college leave service menu.
2. The system sends a copy of the data entry in the form of an e-mail to the Academic Advisor for approval.
3. The system sends a copy of the data entry in the form of an e-mail to the head of the department/head of the study program, as a notification.
4. The academic department processes the approval of study leave to the Rector.
5. The academic department sends an e-mail containing a college leave letter that has been signed by the Rector to the proposing student with a copy to the Academic Advisor, head of department, and Vice Dean I.

Credits Transfer

Provisions regarding credit transfer or credit transfer (recognition of courses taken by students outside YSU), transfer of study programs (transfer of students from one study program to another study program at YSU), to transfer of universities (transferring students from YSU to other universities) has been regulated in detail in the Peraturan Rektor Nomor 1 Tahun 2019 concerning Academic Regulations.

Transfer of Universities

1. Undergraduate students from other State Universities can move to YSU if they meet the following requirements:
 - a. Comes from the same level and study program.
 - b. Registered as an active student in the current semester in the original study program.
 - c. There is a quota for the study program you are interested in.
 - d. Have passed a minimum of 40 (forty) credits for the third diploma program, a minimum GPA of 3.00 (three point zero zero), and the equivalent of a minimum of 60% (sixty percent) courses
 - e. Have passed a minimum of 40 (forty) credits for the undergraduate program, a minimum GPA of 3.00 (three point zero zero), and the equivalent of a minimum of 60% (sixty percent) courses.
 - f. Have passed a minimum of 12 (twelve) credits for the master's program, a minimum GPA of 3.00 (three point zero zero), and a minimum course equivalent of 60% (sixty percent).
 - g. Have passed a minimum of 15 (fifteen) credits for the doctoral program, a minimum GPA of 3.00 (three point zero zero), and the equivalent of a minimum of 60% (sixty percent) courses.

- h. Have a good recommendation from the Head of State Universities of origin.
 - i. Accreditation of State University Study Programs of origin is at least equivalent
 - j. The student's study period has not yet expired.
 - k. Obtain the Rector's approval on the basis of the consideration of the Head of the Study Program.
 - l. Have a certificate of exit from the data from the Higher Education Database of the Ministry of Research, Technology and Higher Education (Pangkalan Data Pendidikan Tinggi Kementerian Riset, Teknologi, dan Pendidikan Tinggi) of the origin university.
2. Courses that have been taken and declared to have passed at the original university can be recognized as long as they are in accordance with the applicable YSU curriculum.
 3. The number of credits and courses that are recognized and must be taken by transfer students are determined by the Head of Study Program and set forth in the Decree of the Dean/Director of the Postgraduate Program.
 4. The study period that has been taken at the original university is used in determining the time limit for completing the transfer student's studies.

Transfer of study programs

1. Study program transfer is the transfer of students from one study program to another at YSU, with the following conditions:
 - d. Valid for undergraduate students through the entrance selection test.
 - e. The average entrance exam score in the intended study program is not higher than the average entrance test score for the study program left behind.
 - f. There is permission from the faculty and department, or study program concerned.
 - g. There is no additional study period due to the change of study program.
 - h. Transfer of study program can only be done once during the study.
2. Transfer of study programs can only be carried out by students in a maximum of the third semester, except in certain conditions.
3. Students who will transfer study programs submit an application to the Rector with the knowledge of the academic advisor, head of the study program, and dean, accompanied by a letter of approval from the head of the intended study program.
4. The transfer student will get a new student ID number.

Credit Transfer

1. Credit transfer can be done by students at D3, S1, S2, and S3 levels.
2. Students can take credit transfers in one semester or more at other universities that have cooperation with YSU.

3. The transfer time of credit is calculated as the study period
4. Credit transfer is carried out for courses that are the same or equivalent to the courses contained in the YSU's curriculum.
5. Students who will transfer credit must be actively registered as YSU students.
6. The study program and/or domestic higher education institution where credit is transferred must be accredited at least B.
7. Universities abroad that will be used as places for transfer of credit must be recognized by the Ministry of Research, Technology and Higher Education (Kementerian Riset, Teknologi dan Pendidikan Tinggi).
8. The amount of credits (SKS) that can be transferred is a maximum of 25% (twenty five percent) of the total credits that must be taken by students.
9. Credit transfer procedures are regulated by the Rector's Regulation on Guidelines for Credit Transfer

Internship

An internship is a period of work experience offered by an organization, institution, or company for a limited period. The internship is a subject listed in the independent curriculum with a weight of 6 semester credit units (credits) and is mandatory for graduation. Therefore, the Internship must be carried out by all students of the Management and Accounting Study Program, Faculty of Economics, Yogyakarta State University. The implementation time is equivalent to 2 months or more. Students are required to compile and adjust reports on Internship activities that have been carried out in the relevant semester. Reports are written in the form of scientific papers and the preparation is under the guidance of lecturers determined by the Internship Coordinator.

Internships are carried out independently by students. That is, starting from looking for an internship place, applying for permits, implementing Internships, to preparing Internship reports are carried out independently by students. The costs arising from the implementation of this Internship are borne by the student.

Community Service

Community Service Program (KKN) is a learning activity and field work which is an integration of education and teaching, research, and community service by students in a pragmatic, broad-dimensional way through an interdisciplinary, comprehensive, and cross-sectoral approach. Community Service Program (hereinafter referred to as KKN, Kuliah Kerja Nyata) is a course with a weight of 3 SKS and has the status of graduation required for all YSU S1 students as a form of community service. The Community Service Program is interdisciplinary in nature and at the same time integrates community education, research, and community service activities. Through community service

program, students are confronted with the community so that what happens is the nature of mutual give and take between the two.

Community service must be followed by undergraduate program students (S1).

1. For students, the KKN implementation has benefits such as:
 - b. to find valuable learning experiences through direct involvement in the community, discovering, formulating, solving and tackling development problems in a pragmatic and interdisciplinary nature.
 - c. can provide ideas based on science, technology, and art to grow, accelerate, and prepare development cadres; and
 - d. to find and transform knowledge, attitudes, and skills from and to citizens in solving development problems pragmatically through an interdisciplinary, comprehensive, and cross-sectoral approach.
2. For college, the KKN implementation has benefits such as:
 - a. to produce graduates who are technostructural in society who are more aware of the complex conditions, movements, and problems faced by the community in carrying out development.
 - b. to improve relations with local governments, technical agencies, and the community so that they can play a greater role in completing educational and research activities with real demands from the developing community.

The targets of KKN are the public, schools, institutions/ agencies, and certain industries or business groups. KKN is held three times a year, namely KKN for odd, even, and special semesters.

There are four types of KKN held at YSU

1. Integrated KKN is a KKN activity carried out in an integrated manner with PPL at school in a special semester.
2. Community Service Program is a community service program implemented in the community, both rural and urban, in a special semester.
3. Mandiri Community Service Program is a Community Service Program that is held in the community in odd and even semester.
4. Thematic KKN is a KKN with a specific theme determined by YSU, regional government, central government, or state institutions.

The KKN implementation process in the special semester generally consists of three stages as follows:

Step	Information
Preparation	<ol style="list-style-type: none"> 1. Feasibility study and location licensing of KKN. 2. Student registration, group formation. 3. Provision of student candidates for KKN.
Implementation	<ol style="list-style-type: none"> 1. Departure of KKN participants 2. Guidance by lecturers at KKN locations. 3. Monitoring the implementation of KKN by the team.
Evaluation	<ol style="list-style-type: none"> 1. Evaluate the success and implementation of the program. 2. Compilation of individual, group, and team reports. 3. Follow-up of the KKN results.

Further information about KKN and complete guidance can be obtained through LPPM (<http://lppm.uny.ac.id>).

Undergraduate Thesis

Final Project is a scientific work compiled by students of each study program based on the results of research on a problem that is carried out carefully with the guidance of a supervisor. The final project is one of the student graduation requirements. The provisions regarding the final project are regulated by each faculty, following university standards. Undergraduate students can take final project courses if they have completed courses of at least 110 (one hundred and ten) credits with a GPA of at least 2.75 (two point seven five).

The final project for undergraduate programs in the form of a thesis. If, students cannot complete the Thesis Final Project (TAS- Tugas Akhir Semester), they can replace it with Non-Thesis Final Project (TABS). Regarding TABS, it is regulated in each faculty. Regarding the research procedures for each final project, it is regulated by each faculty (for undergraduate study programs) and postgraduate programs (for master and doctoral study programs).

Judicium and Graduation

To be declared graduated, a S1 Accounting study program student must meet the following requirements.

1. Have passed at least 144 credit hours of courses, consisting of all compulsory courses supplemented with elective courses according to the applicable curriculum.
2. Have an achievement index of at least 2.50.
3. The number of SKS courses with a maximum D value of 10% of the total number of SKS.
4. Does not have an E value
5. Have English skills with a minimum Pro-TEFL score of 425.

Judicium

Students who have fulfilled the requirements above are allowed to register for Judicium, which is the process of determining grades and passing students from all academic processes. Judicium can also be understood as announcing grades to students as the final assessment process of all courses taken by students, assigning grades in academic transcripts, and determining the status of student graduation. The Judicial Decision is taken at a judicial meeting held by the Faculty Senate and declared in the form of a Dean Decree. Judicium is held every month in each faculty. The Judicium process is also a determination of the predicate of student graduation according to the following table.:

Predicate	GPA	Study Period
With highest praise (Summa Cum Laude)	4,00	4,0 years
With praise (Cum Laude)	3,51-4,00	≤ 4,5 years
Very satisfactory	3,01-3,50	-
Satisfactory	2,50-3,00	-

The Judicial Ceremony is held by the faculty and must be attended by all students who have registered for the month. Judicium participants must arrive on time with the clothes that have been determined (white shirt tops, subordinate trousers/black skirts, and black formal shoes). Participants who are unable to attend will be included in the next month's graduation.

Graduation

Graduation is the final process in a series of academic activities at tertiary institutions. As a sign of the confirmation of the completion of the study, the inauguration procession was held through the senate meeting. Every year, YSU holds four graduation ceremonies. This ceremony takes place every February, May, August, and November. The terms and conditions for graduation will be announced in each faculty. For each graduation procession, on average there are thousands of students who will be released from their student status by the Rector/Chairman of the UNY Senate.

STUDENTS ORGANIZATION AND EXTRACURRICULAR ACTIVITIES

Students can join any kinds of students' organizations in Universitas Negeri Yogyakarta. There are organizations whose memberships open for all students from any faculty (university-based students' organizations, and organizations that only accept students from respective faculties (faculty-based students' organizations).

Students can find information of university-based students' organizations in the following webpage: <http://kemahasiswaan.uny.ac.id/>. These organizations are classified into several groups:

A. Academic-based students organisations

1. UKM Penelitian
2. UKM Lembaga Pers Mahasiswa "EKSPRESI"
3. UKM Radio "Magenta FM"
4. UKM Bahasa Asing
5. UKM Rekayasa Teknologi "RESTEK"

B. Art-based students organisations

1. UKM Musik "SICMA BAND"
2. UKM Unit Studi Sastra dan Teater (UNSTRAT)
3. UKM Keluarga Mahasiswa Seni Tradisi (KAMASETRA)
4. UKM Vokal/Paduan Suara Mahasiswa "Suara Wardhana"
5. UKM Seni Rupa dan Fotografi

C. Sport-based students organisations

1. UKM Atletik
2. UKM Bola Voli
3. UKM Catur
4. UKM Hockey
5. UKM Judo
6. UKM Karate
7. UKM Pecinta Alam "MADAWIRNA"
8. UKM Panahan
9. UKM Pencak Silat
10. UKM Renang
11. UKM Sepak Bola
12. UKM Softball & BaseBall
13. UKM Tenis Lapangan

14. UKM Tenis Meja
15. UKM Tae Kwon Do
16. UKM Marching Band “CDB”
17. UKM Bola Basket
18. UKM Bulu Tangkis
19. UKM Sepak Takraw

D. Organisation that focuses of students’ welfare

1. UKM Koperasi Mahasiswa “Kopma UNY”
2. UKM Unit Kegiatan Kerohanian Islam “UKKI”
3. UKM Ikatan Keluarga Mahasiswa Katholik “IKMK”
4. UKM Persekutuan Mahasiswa Kristen “PMK”
5. UKM Keluarga Mahasiswa Hindu Dharma “KMHD”
6. UKM Kewirausahaan “KWU”

E. Special interest students’ organizations

1. UKM Pramuka Racana W.R. Supratman dan Racan Fatmawati
2. UKM Resimen Mahasiswa “PASOPATI”
3. UKM Korps Suka Rela PM “KSR-PMI”

There are also several students’ organisation that specifically accommodate to the needs and interest of the Faculty of Economics’ students.

A. Badan Eksekutif Mahasiswa Fakultas Ekonomi UNY (BEM FE UNY)

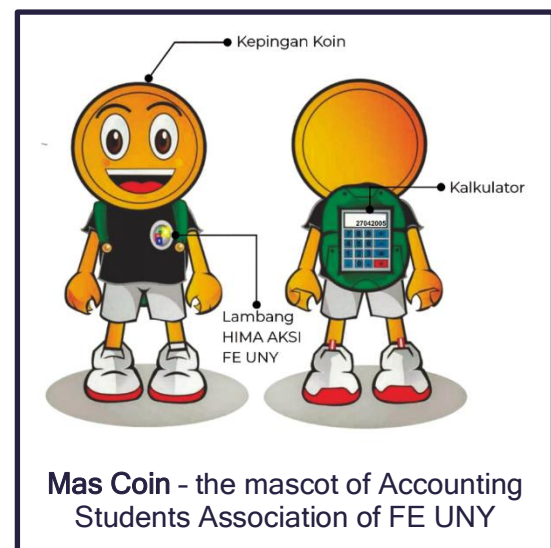
BEM KM FE UNY Is the highest student executive body in the Faculty of Economics. BEM KM FE UNY has a role as student representative at the faculty level to accommodate and channel student aspirations. You can follow the organisation’s Instagram account in the following link: https://www.instagram.com/bemfe_uny/?hl=id.

B. Dewan Perwakilan Mahasiswa Fakultas Ekonomi UNY (DPM FE UNY)

DPM KM FE UNY is an institution that has legislative and judicial powers located at the Faculty of Economics, Yogyakarta State University. You can follow the organisation’s Instagram account in the following link: <https://www.instagram.com/dpmkmfeuny/?hl=id>.

C. UKMF INSPIRE

UKMF Inspire FE UNY is a student organization of the Faculty of Economics, Yogyakarta State University which is engaged in entrepreneurship. You can follow the organisation’s Instagram account in the following link https://www.instagram.com/inspire_feuny/?hl=id.



D. UKMF KRISTAL

UKMF KRISTAL is a student organization of the Faculty of Economics, Yogyakarta State University which focus on improving students' research and analysing capabilities. This organisation accommodates students who have interest in joining competitions related to research paper, debates, or other similar academic-based competitions. You can follow the organisation's Instagram account in the following link <https://www.instagram.com/ukmfkristal/?igshid=io36oipgtfl2> and the organisation's webpage in: <http://www.ukmfkristal.org/?m=1>.

E. UKMF KM Al-Fatih

UKMF KM Al-Fatih is a Muslim student activity unit at the faculty level with the status of a campus missionary institution at the Faculty of Economics, UNY. UKMF KM Al-Fatih has the aim of forming Muslim students who are devoted to Allah SWT and have a complete Islamic character based on the Qur'an and As-Sunnah. You can follow the organisation's Instagram account in the following link https://www.instagram.com/alfatih_feuny/?hl=id.

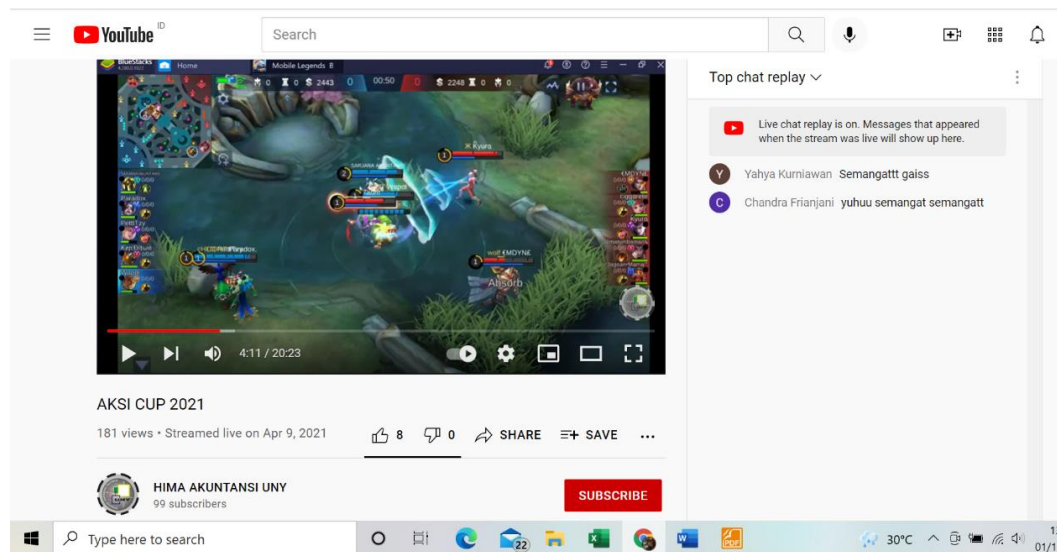
F. Department-based student association for S1 Management, S1 Accounting, S1 Accounting Education, S1 Office Administration Education, and vocational students.

Accounting Students Association (Himpunan Mahasiswa Akuntansi – HIMA AKSI) facilitates accounting students in the Faculty of Economics to improve their skills in art, sports, academic skills, accounting skills, or simply organizational skills. You can follow the organization's Instagram account in the following link: https://www.instagram.com/himaaksi_uny/?hl=id. You can also check the organizations previous activities in the YouTube channel: <https://www.youtube.com/channel/UC8f4bk-KZB-tl0Az5stx-cw>.

Several noteworthy events held by Accounting Students Association are as follows.

1. Aksi Cup

Aksi Cup is a competition held to accommodate accounting students who have interests and skills in non-academic subjects. HIMA AKSI held sports and arts competition, while the last event held during Covid-19 pandemic organize E-sport competition.



AKSI CUP 2021 – Mobile Legend Competition

2. Aksi untuk Negeri

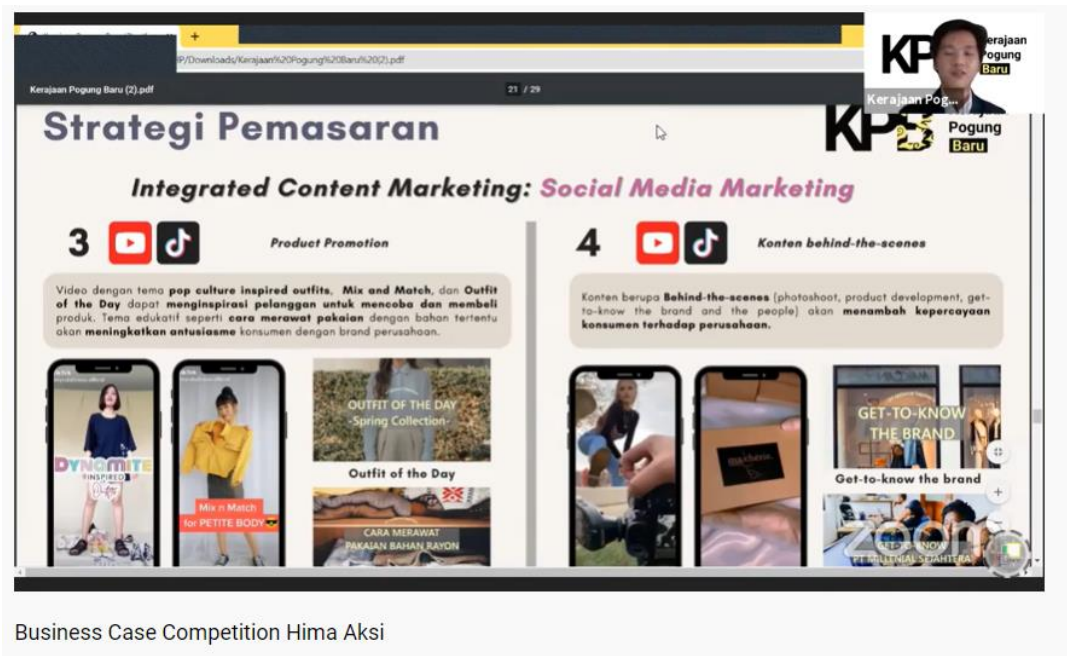
Aksi Untuk Negeri (Contribution to Community) is a community service program held by HIMA AKSI every year. The event was held in collaboration with local library and respective village government. HIMA AKSI usually manage a talk show with local community by inviting skilled speakers, collect and distribute donations to the poor's, and organise a competition for local citizens.



Aksi untuk Negeri 2021

3. Business Case Competition

Business Case Competition is the main academic competition held by HIMA AKSI. The committee provide several business challenges faced by industries as main issued that needs to be solved by the competition' participants. All university students from different programs are welcomed to join. HIMA AKSI invited industry practitioners, policy makers, and academics as judges for the competition



Business Case Competition Hima Aksi

Business case competition HIMA AKSI

4. National Seminar HIMA AKSI

National Seminar HIMA AKSI is a seminar held by HIMA AKSI every year. The committee invited well-reputed and skilled individuals to share their knowledge, experience, and expertise to seminar attendees



National Seminar HIMA AKSI 2021

5. Industry Visit

HIMA AKSI also have an Industry Visit program where accounting students can visit well-reputed companies and learn from the experience.



Industri Visit 2021

SUPPORTING FACILITIES

Universitas Negeri Yogyakarta provide many facilities that can be accessed by students. Several noteworthy facilities are as follows.

The Digital Library of Universitas Negeri Yogyakarta is facility that can be access by all students of any faculty. It is located near the university's main office. Students can use available computers to access references and databases that the university subscribed to. This facility is especially very popular for final-year students or students who need resources to finish their academic assignments.



YSU's Digital Library

Universitas Negeri Yogyakarta also has a main mosque located in campus. The mosque was managed by the mosque's takmir and the university's Islam student organisation. The mosque is opened for all the university's students, staff, and surrounding communities.



YSU's Mosque

The language center of Universitas Negeri Yogyakarta is well known for its quality, good service, and affordability. The language center offers English training for any purposes, such as TOEFL and IELTS preparation. The language center also holds PROTEFL test, which is an affordable English test

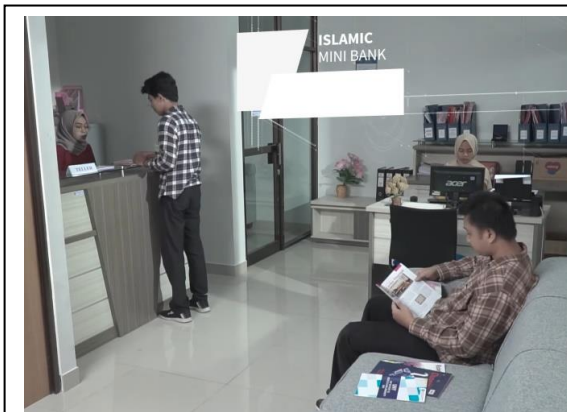
equivalent to TOEFL ITP. The university's students, staff, and public citizens can use the service offered by the language center by paying affordable prices.



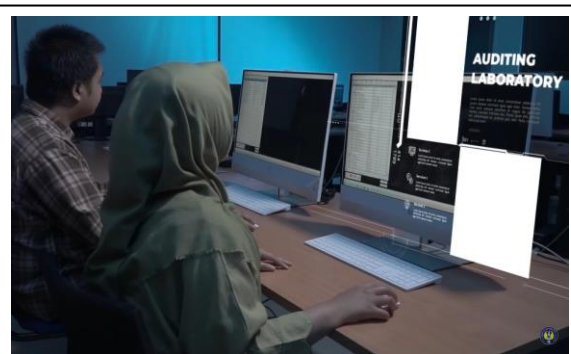
The language center of Universitas Negeri Yogyakarta

Universitas Negeri Yogyakarta also have many sports facilities that can be accessed by students and the university's employees. Some of these facilities are stadium, swimming pools, tennis courts, gym, Health and Sport Center, and other sport facilities.

The Faculty of Economics also provided many relevant facilities to support business and economics learning process. Several noteworthy facilities are as follows.



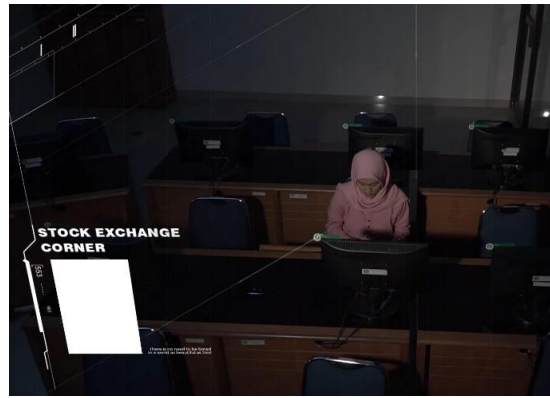
Islamic Mini Bank FE UNY allows students to practice managing bank and the application of Islamic finance system



Auditing Laboratory provide facilities for students to practice audit theory they learned in their classes.



Language laboratory facilitates students to learn and practice English as demanded by industry.



Stock Exchange Corner allows students to start being investors and collaborate with students with similar interest.

ADDITIONAL INFORMATION FOR INTERNATIONAL STUDENTS

International students are welcomed in Universitas Negeri Yogyakarta. Several programs in the university offers special classes taught in English that enable international students to attend the class. For details, you can check the webpage of the university's Office of International Services in the following link: <http://io.uny.ac.id/>. The Office of International Services is in the North Wing of main building (Rectorate), in the office of Sector IV: Planning and Cooperation.

Universitas Negeri Yogyakarta is also close to many government offices that will be very helpful for international students to process relevant permits and legality issues. One of the most important offices for international students is the immigration office. Class I Immigration Office Yogyakarta was located approximately 15-20 minutes from the university by driving. You can find information of the Immigration Office in the following link: <http://jogja.imigrasi.go.id/>.

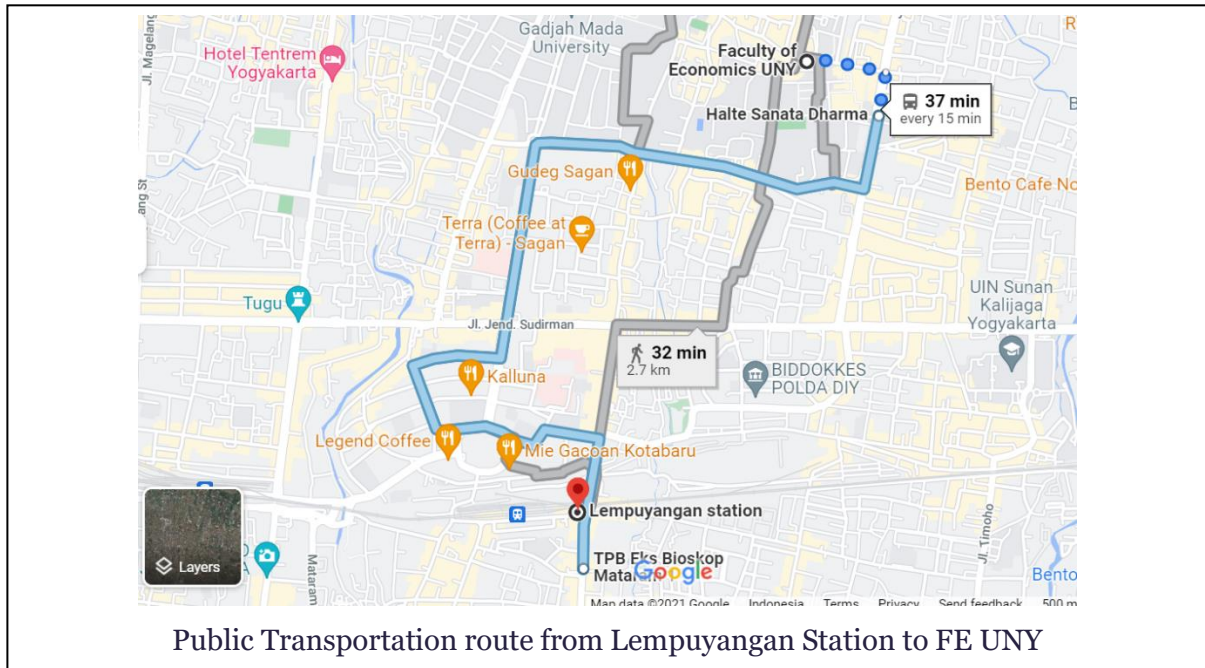
SUPPORTING INFORMATION

How to go to the faculty

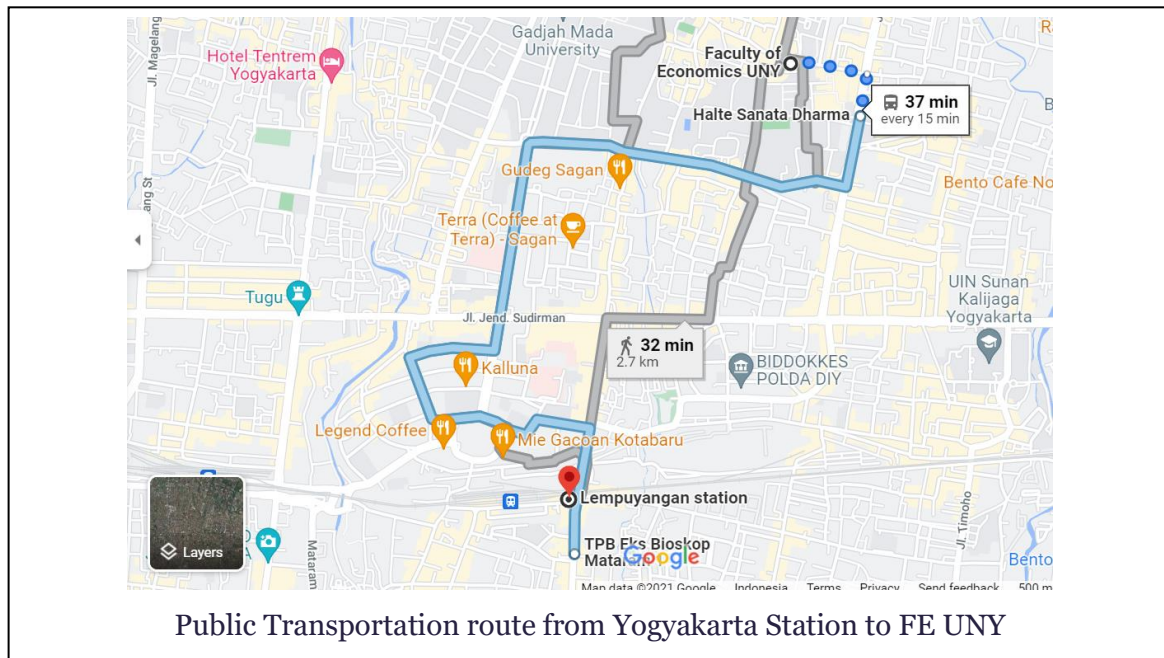
The Faculty of Economics, Universitas Negeri Yogyakarta is in Karangmalang, Sleman, DI Yogyakarta. The location can be found in GoogleMap by using the following link: <https://g.page/feunyofficial?share>.

From the Train Station

There are two train stations near Universitas Negeri Yogyakarta. Both train stations are quite close to the university and located approximately 10-15 minutes from the university by driving. If your train stops in Lempuyangan Station, you can use taxi or ride-hailing transport service to go to the faculty. Those who want to use public transportation can use TransJogja bus service. Go east from the station exit, then turn right in the intersection. You can take TransJogja Route 2B from the bus stop to the Sanata Dharma bus stop. From the bus stop, go across the street and you can ask for the direction to the faculty.



If your train stops in Yogyakarta Station, you can use taxi or ride-hailing transport service to go to the faculty. Those who want to use public transportation can use TransJogja bus service. Go east from the station exit until you reach the junction to the famous Malioboro street, then turn left and go across the railways. Keep going for approximately 15 minutes until you come to TPB Perpustakaan Samsat Kota Yogya bus stop. You can take TransJogja Route 11 from the bus stop to UNY Gejayan bus stop. From the bus stop, go across the street and you can ask for the direction to the faculty.

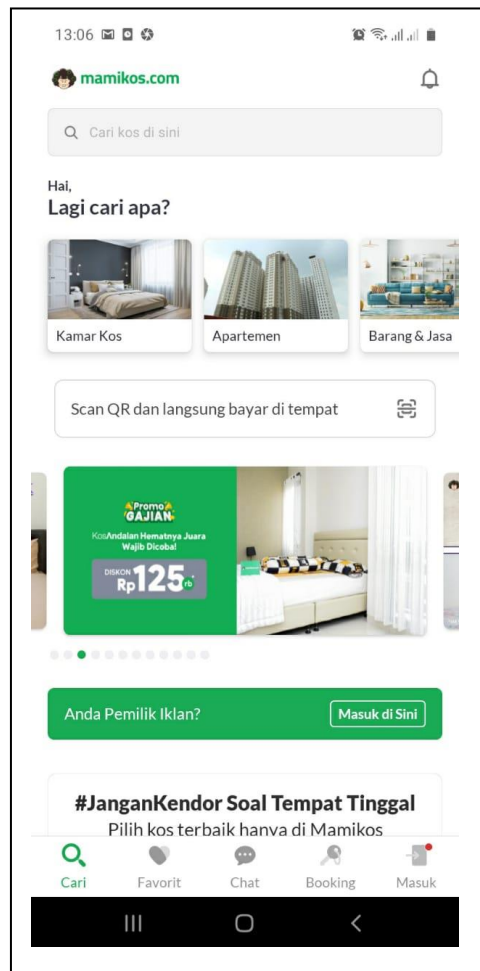
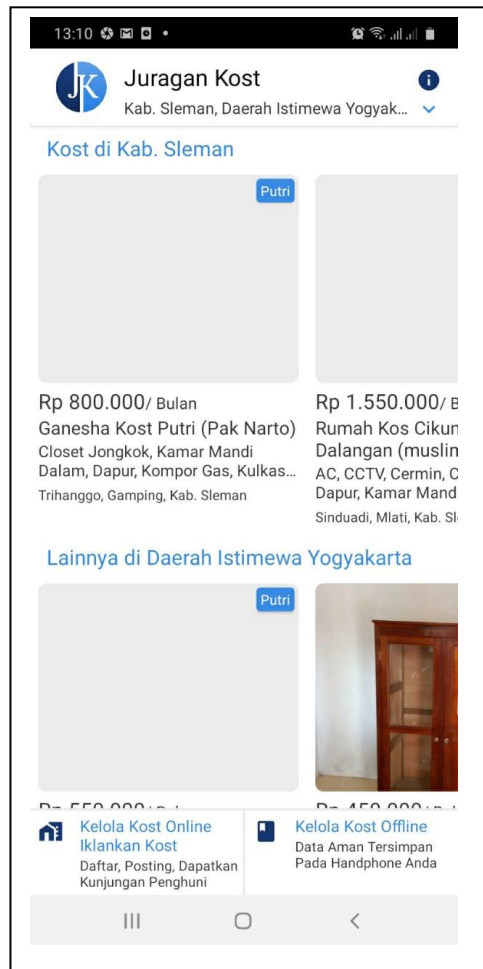


From the Airport

Yogyakarta International Airport is in Temon, Kulon Progo, DI Yogyakarta. It takes approximately 1,5 hours driving to come to the faculty from the airport. You can also use airport trains to go to the airport from Yogyakarta station. When you stop at the final station of the airport train, you can take shuttle bus from the station to the airport.

How to find students' housing

Universitas Negeri Yogyakarta is in the middle of the town. The community around the university offer houses and rooms for students as their accommodation in their study. There are many types of housing that offer different facilities and prices. There are many choices of mobile applications that students can use to find possible housing and compare prices, such as Mamikos and Juragan Kost.



Health and Safety

Universitas Negeri Yogyakarta provide several health support and benefits that can be accessed by students. The university provided social conseling service that can be used by all students in the following link <http://upt-lbk.uny.ac.id/>. Students who have an accident when they are in a university's assignment will get Rp4.000.000 at most, while others who have an accident will only get benefit of Rp200.000 a day if they must stay at a hospital with maximum of 10 days. Students can also go to Health and Sport Center building to get affordable medical helps.